

## PAAS Bratislava General Parking Policy

The PAAS zones have their rules governed by the Generally binding Regulation of the Capital city of the Slovak Republic, Bratislava No. 6/2023 on temporary parking of motor vehicles (VZN) and Operating Rules (Prevádzkový poriadok). Which can be found here: <https://paas.sk/dokumenty/>.

The regulated zones are marked with both traffic signs and PAAS information boards.  
You may park in the regulated zones only in designated parking lots or parking lanes marked with white lines.

It is forbidden to park on the road, path, paved area, outside marked parking lots (not even when the zone is not chargeable – always park in the marked parking lot/ lane).

You may park your motorcycle free of charge.  
Free parking of vehicles for severely handicapped persons, severely handicapped persons, holders of a severely handicapped person card (EU model)

## Traffic sign in the zone



traffic sign no. 277 marks the beginning of the zone, in which parking of vehicles is allowed only in marked parking lots and only under certain conditions indicated on the supplementary board



traffic sign marking the area, where only vehicles with a resident card are allowed to stop or park



supplementary information blue PAAS board means resident parking  
RU1 code means that it is a parking place for an owner of resident cards/subscription card for the Ružinov 1 zone.



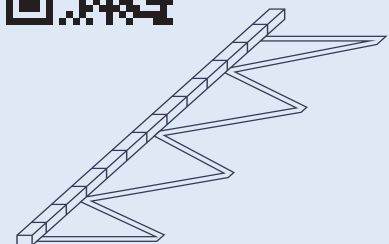
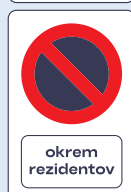
traffic sign no. 278 marks the end of the parking zone



sign marking the area (inner courtyard), where only vehicles with a resident card/ subscription card are allowed to park and parking is allowed only in marked parking lots



sign marking the area (inner courtyard), where only vehicles with a resident card/ subscription card are allowed to park and parking is allowed also outside the marked lots



A zig-zag line is a section which allows short-term stopping, for example for a courier, food delivery or getting on/off a vehicle, taxi, etc.



supplementary information green PAAS board means non-resident parking

information board contains a zone numerical code and a parking hourly rate

**In chargeable time you may park in the regulated zone only with the given authorization**

- Residents with their resident parking card.
- Visitors after having paid an hourly rate.
- Visitors with another authorization – parking with a bonus card or a visitor card.
- Each zone has its individual regulation or chargeable time. Clear map of zones with parking fees and marked visitors and residential parking lots. <https://paas.sk/en/zone-map/>

#### **PAAS Resident**

- A resident with a permanent residence in an apartment within the regulated zone with a current relationship to a motor vehicle (holder, owner, business car for private purposes, operative leasing).
- They are allowed to park also in places for residents and in regulated inner courtyards.
- Up to 3 residential parking cards may be registered for one apartment or house unit in the zone. A person must have permanent residence in a residential house (not apartment/nonresidential premises).

#### **Visitor/Non-resident**

- A citizen without permanent residence in an apartment in the regulated zone.
- They may park only in the lots for visitors.
- They pay shortterm parking fee depending on the zone.
- They may use a bonus, visitor or discount card for parking.

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## Parking Cards

Parking cards may be registered on-line via [www.paas.sk/prihlasenie](http://www.paas.sk/prihlasenie)

Firstly, you need to signup to the information system (ParkDots). Enter your email, choose your password and you will receive an email with a request for registration confirmation. After clicking on the registration confirmation, you will directly fill in your request for a parking card, fill in your data and select a type of a parking card you are interested in.

Requesting persons' data is verified directly in state registries Register of Natural Persons, Register of Legal entities, Register of Addresses, Real Estate Cadastre, National Vehicle Register. If any data cannot be verified in the state register, a request-

ing person is called upon to complete the annex to their request (e.g. a vehicle card etc.) Generally, requests are approved automatically, if a request have to be approved manually, it may take several hours, days.

Upon the approval of a request, a given fee for the given parking card has to be paid, if it is a paid card. Online payment by card is the fastest. In addition, you may pay by a bank transfer or personally at the Client Centre.

You may request your parking card also personally at the Client Centre.

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## List of the Client Centres

- Customer Center at Ondrej Nepela Winter Stadium, Odbojárov 9 (entrance from Trnavská Road)
- Magistrate's Office, Primaciálne námestie
- Local Office in Rača, Kubačova 21
- Local Office in Nové Mesto, Junácka 1
- Local Office in Ružinov, Mierová 21
- Local Office Staré Mesto, Vajanského nábrežie 3



# Parking Cards

## Resident Parking Card



- Intended for residents with permanent residence in the given PAAS zone.
- For one zone only.
- You park your vehicle in any free parking lot for residents and visitors in your PAAS zone.
- The conditions include permanent residence in an apartment within the zone, a relationship to the property, and a vehicle.
- Fees are as follows: EUR 39/year for the first card per apartment, EUR 150/year for the second card per apartment, and EUR 500/year for the third card per apartment.
- Up to three cards per apartment.
- No need to buy a ticket when parking, the card is valid throughout its validity period.
- Temporary change of vehicle registration number is possible, four times per year at most, for 21 days in total (e.g. if your vehicle is being maintained and you park with your replacement vehicle).
- If you permanently change your vehicle, you must cancel your existing parking card and register a new one for the new vehicle. If multiple resident cards are issued per apartment, you can request a permanent vehicle change in person at the Client Centre.
- You may request a change of vehicle registration number without a change of your vehicle (registration to another district or lost vehicle registration number) via the following email address [registracie@paas.sk](mailto:registracie@paas.sk) or at the Client Centre.
- To cancel a card and receive a prorated refund (minimum EUR 5) for the unused period, submit the Request for Cancellation available at <https://paas.sk/dokumenty/> to the email address [registracie@paas.sk](mailto:registracie@paas.sk) or bring it to the Client Centre.
- More than one vehicle can be registered to a resident parking card, but only one vehicle can be active at a time.

## Subscription Parking Card

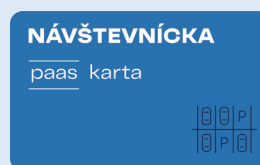


- Intended for entrepreneurs with their registered office/facility in the PAAS zone or for property owners without permanent residence in the PAAS zone.
- For one zone only.
- You park your vehicle in any free parking lot for residents and visitors in your PAAS zone.
- You must have your registered office/facility in

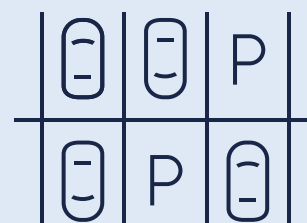
the zone or be an owner of property or have relationship to a vehicle in the zone.

- A fee of EUR 500 - 2,000/year depending on the zone and the tariff .
- Up to one subscription card per zone per requesting person.
- Subscription cards are available also in weekly or monthly versions.
- No need to buy a ticket when parking, the card is valid throughout its validity period.
- A temporary change of vehicle registration number is possible, four times per year at most, for 21 days in total (e.g. if your vehicle is being maintained and you park with your replacement vehicle).
- If you change your vehicle permanently, you have to cancel your parking card and register a new card for your new vehicle.
- You may request a change of vehicle registration number without a change of your vehicle (registration to another district or lost vehicle registration number) via the following email address [registracie@paas.sk](mailto:registracie@paas.sk) or at the Client Centre.
- To cancel a card and to have redeemed the ali quoted amount (min. EUR 5) for the unused period send the Request for Cancellation available at <https://paas.sk/dokumenty/> to the email address [registracie@paas.sk](mailto:registracie@paas.sk) or bring it to the Client Centre.
- There can be more than one car registered to the subscription parking card – only one active at a time.

## Visitor Parking Card (handicapped persons)



- Not intended for parking your vehicle but for visitors.
- For one zone only.
- You must have permanent residence in the zone, relationship to a property and hold a severely handicapped person card with assistance + attach documents detailed in the Pre vádzkový poriadok 5.7.(1).
- Issued free of charge, upon request.
- Up to one card per apartment.
- Valid for 750 hours/year.
- You have to enter you vehicle registration number for each parking via the application and then a time credit (750 hours/years) will be debited.



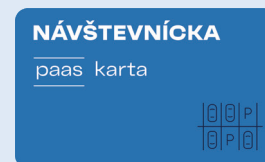
## Bonus Parking Card



- Intended for parking outside your resident zone
- You park your vehicle in any free parking lot within the PAAS zone, visitors lots: <https://paas.sk/en/zone-map/> – switch to the Visitor view = green streets.
- It does not apply to the busiest sections (sections charged at a rate of 2 euros/hour, especially in the city center), except on weekends and holidays, when it is valid also in zone SMO.
- You have to have your permanent residence in Bratislava but not necessarily in the regulated zone and relationship to a vehicle.
- A fee of EUR 10/year.
- up to three card per requesting person for different vehicles.
- Valid for 2 free hours of parking DAILY.
- For each parking, you have to start using your bonus 2 hours in the application (buy a ticket, which has its first 120 minutes free of charge).
- A temporary change of vehicle registration number is possible, four times per year at most, for 21 days in total (e.g. if your vehicle is being maintained and you park with your replacement vehicle).
- If you change your vehicle permanently, you have to cancel your parking card and register a new card for your new vehicle.
- You may request a change of vehicle registration number without a change of your vehicle (registration to another district or lost vehicle registration number) via [registracie@paas.sk](mailto:registracie@paas.sk) or at the Client Centre.

- To cancel a card and to have redeemed the aliquoted amount (min EUR 5) for the unused period send the Request for Cancellation available at <https://paas.sk/dokumenty/> to the email address [registracie@paas.sk](mailto:registracie@paas.sk) or bring it to the Client Centre.

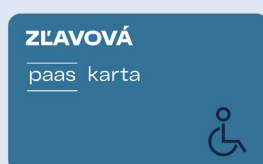
## Visitor Parking Card



- Not intended for parking your vehicle but for visitors.
- For one zone only.
- You have to have permanent residence in the zone or a relationship to a property.
- Issued free of charge, upon request.
- Up to one card per apartment.
- Valid for 100 hours/year (200 hours/year if you do not have a Residential Parking Card).
- You have to enter your vehicle registration number for each parking via the application for each visitor parking and then a time credit (100 200 hours/years) will be debited.
- A visitor parking card is valid for one year from its issue date.
- A visitor card expires upon change of permanent address or change of an apartment within a residential house.

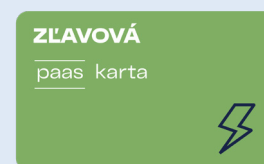
## Discount Parking Cards

### Discount Parking Card for Handicapped Person



- Intended for parking a vehicle for a severely handicapped person with a 90% parking fee discount.
- You have to be a holder of a parking card for severely handicapped person EU model and have relationship to a vehicle.
- Issued free of charge, upon request.
- You have to buy a ticket for each parking via the application, parking machine or at parking as assistant, from the price of which you get a 90% discount.

### Discount Parking Card for an EV



- Intended for parking electric vehicles except for hybrid vehicles with a 50% parking fee discount.
- Issued free of charge, upon request.
- You have to buy a ticket for each parking via the application, parking machine or at parking as assistant, from the price of which you get a 50% discount.

# Parking Vehicles of Severely Handicapped Persons

A person with severe disabilities (ŤZP) can park without any registration in designated spaces for ŤZP and can also request the road manager to designate additional parking spaces. When parking outside designated spaces, it is necessary to park with the appropriate parking card or after paying short-term parking fees.

## Discount Card for ŤZP Citizens

Holders of a parking permit for individuals with severe disabilities – EU model can apply for a discounted ŤZP parking card, which allows parking with a 90% discount on the hourly parking rate. The application is submitted through the website [www.paas.sk](http://www.paas.sk) or at a customer center. The discount card is issued for a specific license plate number (EČV), for which a relationship specified in the VZN must be demonstrated. The discount is automatically applied when purchasing a parking ticket for the given license plate number in the app, parking meter, or with a parking assistant.

## Discount Parking Card for Social Service Providers

Organizations that provide social services can obtain a discount parking card, which allows parking with a 90% discount on the parking ticket fee. To be issued a discount parking card for social service providers, the applicant must meet the following conditions:

**Social Service Providing Organization:** Must be an organization that provides social services in the capital city area, or an accredited entity in the field of child social-legal protection and social guardianship.  
**Relationship to the Motor Vehicle:** The organization must be the holder of the motor vehicle or must have a lease agreement or another contract for the paid use of the motor vehicle with a legal entity authorized to rent motor vehicles.

One applicant can be issued multiple discount parking cards provided they demonstrate the need to use the vehicle for their activities.

## Validity and Issuance of the Discount Parking Card

The discount parking card for social service providers is valid for one year from the date of issuance. The card is issued free of charge, and the application is submitted through the website [www.paas.sk](http://www.paas.sk) or at a customer center. When applying, it is necessary to present an ID card, the original vehicle registration certificate (the so-called "large technical certificate"), and for vehicles older than 4 years, a document of technical inspection (STK) and an emissions inspection certificate.

For more information, visit the website [www.paas.sk](http://www.paas.sk) or the respective local authority.

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## Parking cards extension



The parking card can be extended 30 days before the end of its validity period directly in ParkDots account (<https://permits.parkdots.com/>). Holders are also informed of the approaching expiry date and the possibility of renewal by e-mail several times before the expiry date. The renewal of parking cards also involves verification of the relationship to the vehicle and the property and applicants may be asked to include attachments in case these facts cannot be verified automatically from the state registers. If the card is not renewed by the end of its validity period, a new application for a parking card must be submitted.

# Payment via Mobile Applications

There are 6 different applications to choose from – PAAS, ParkDots, Hopin, Ubian, EasyPark, and Bmove.

## General procedure for purchasing a parking ticket:

- Download and install a mobile application from the list below.
- Enter your vehicle registration number.
- On the map in the application choose a section (street), where you have parked or enter a parking section code. The section code is a four-digit number that you can find on the zone map after clicking on a specific street and on green information boards in regulated zones.
- You enter parking time, that is the time until which you plan to park. The minimum paid transaction is for a 30-minute parking ticket, then you may choose and pay for parking time in 1-minute intervals.
- Before paying, check your vehicle registration number, parking section code and date and time, if correct (the ticket cannot be cancelled after purchase).
- You pay by entering your payment card details or you may use your time credit from your bonus parking card or your visitor parking card.



PAAS



EASYPARK



HOPIN



Bmove



Ubian



ParkDots

## Parking Tickets

General Information about Parking Tickets

- A parking ticket is electronic, no need to put in behind your windshield.
- A parking ticket is checked digitally by scanning vehicle registration number of a parked vehicle.
- A parking ticket must be purchased in chargeable time in the given zone.
- A parking ticket is valid from its purchase (payment) to the time you specified when purchasing it.
- If you leave a parking lot before your parking ticket expires, an aliquot amount for unused parking time will not be reimbursed.
- Before payment, check the data you entered, namely vehicle registration number, section code, parking date and time.
- You get an e-email with an electronic payment receipt.
- If you buy a parking ticket via a parking machine, parking assistant or facility, you receive your payment receipt physically.

## Parking Ticket Price and Tariff zones:



Tariff zone	Parking price for 60 minutes	Parking price for 60 minutes – 90 % discount	Parking price for 60 minutes – 50 % discount
A	2,00€	0,20€	1,00€
B	1,50€	0,15€	0,75€
C	1,00€	0,10€	0,50€
D	0,50€	0,05€	0,25€

# Other Payment Options



In addition to paying through mobile applications, you can pay the hourly parking fee via SMS, parking meters, partner locations, or parking assistants. Their locations can be found on the zone map:

<https://paas.sk/en/zone-map/>

- Payment at parking meters is only possible by credit card.
- You can pay for parking with a parking assistant by credit card or cash.
- At partner locations, you can pay for parking by credit card or cash.
- Starting from June 10, 2024, it is possible to pay for a parking ticket via SMS. Simply send an SMS in the format section code, license plate number (EČV), and number of hours to the number 2200. The price depends on the location, check the green zone signs. The SMS price includes a service fee of 20% of the parking ticket price.

## List of parking sections:

Parking section code	Parking section	Zone	Price/hour	Tariff zone	Charging time
1001	Banskobystrická + Jozefská	SM1	2,00 EUR	A	08:00 - 24:00
1002	Moskovská a okolie	SM1	2,00 EUR	A	08:00 - 24:00
1003	Justičný palác	SM1	2,00 EUR	A	08:00 - 24:00
1004	Krížna	SM1	2,00 EUR	A	08:00 - 24:00
1005	Avion	SM1	2,00 EUR	A	08:00 - 24:00
1006	Blumentálska a okolie	SM1	2,00 EUR	A	08:00 - 24:00
1007	Bernolákova	SM1	2,00 EUR	A	08:00 - 24:00
1008	Legionárska	SM1	2,00 EUR	A	08:00 - 24:00
1009	Fazulová + Školská	SM1	2,00 EUR	A	08:00 - 24:00
1010	Belopotokého a okolie	SM1	2,00 EUR	A	08:00 - 24:00
1011	Leškova + Čajkovského	SM1	2,00 EUR	A	08:00 - 24:00
1012	Beskydská a okolie	SM1	2,00 EUR	A	08:00 - 24:00
1013	Palárikova a okolie	SM1	2,00 EUR	A	08:00 - 24:00
1014	Námestie Franza Liszta	SM1	2,00 EUR	A	08:00 - 24:00
1015	Južné predmestia A	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1016	Južné predmestia B	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1017	Južné predmestia C	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1018	Dunajská štvrť juh	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1020	Dunajská štvrť sever	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1021	Heydukova	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1023	Vysoká + Živnostenská	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1024	Suché mýto	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1025	Námestie SNP	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1026	Evanjelická štvrť	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1027	Zámocká + Škarnicova	SM0	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1022	Špitálska (Medická záhrada)	SM1	2,00 EUR / 1,00 EUR	A	08:00 - 24:00**
1019	Malý trh	SM1	2,00 EUR	A	08:00 - 24:00
1101	Hodžovo námestie	SM1	1,50 EUR	B	08:00 - 24:00
1102	Spojňá	SM1	1,50 EUR	B	08:00 - 24:00
1103	STU	SM1	1,50 EUR	B	08:00 - 24:00
1104	Mýtna	SM1	1,50 EUR	B	08:00 - 24:00
1105	Vazovova	SM1	1,50 EUR	B	08:00 - 24:00
1108	Sasinkova + Poľná	SM1	1,50 EUR	B	08:00 - 24:00
1109	Šoltésovej (úsek Záhradnícka - Chorvátska)	SM1	1,50 EUR	B	08:00 - 24:00
1110	Karadžičova	SM1	1,50 EUR	B	08:00 - 24:00
1111	Žilinská	SM1	1,50 EUR	B	08:00 - 24:00
1112	Štefanovičova + Kýčerského	SM1	1,50 EUR	B	08:00 - 24:00
1114	Žabotova + Holekova	SM1	1,50 EUR	B	08:00 - 24:00
2001	Metodova	RU1	1,50 EUR	B	8:00-24:00*
2002	Starý Ružinov západ	RU1	1,50 EUR	B	08:00 - 24:00*
2003	Záhradnícka stred	RU1	1,50 EUR	B	8:00-24:00
2004	Miletičova sever	RU1	1,50 EUR	B	08:00 - 24:00*
2005	Starý Ružinov východ	RU1	1,50 EUR	B	08:00 - 24:00*

2006	Záhradnícka východ	RU1	1,50 EUR	B	8:00-24:00
2007	Bazová	RU1	1,50 EUR	B	8:00-24:00
2008	500 bytov	RU1	1,50 EUR	B	8:00-24:00
2010	Páričkova	RU1	1,50 EUR	B	8:00-24:00
2012	Kvačalova	RU1	1,50 EUR	B	8:00-24:00
2013	Košická	RU1	1,50 EUR	B	8:00-24:00
2014	Trenčianska západ	RU1	1,50 EUR	B	8:00-24:00
2015	Zvolenská x Oravská	RU1	1,50 EUR	B	8:00-24:00
2016	Miletičova stred	RU1	1,50 EUR	B	8:00-24:00
2017	Miletičova Juh	RU1	1,50 EUR	B	8:00-24:00
2018	Klincová	RU1	1,50 EUR	B	8:00-24:00
2019	Ružová dolina	RU1	1,50 EUR	B	8:00-24:00
2020	Trenčianska východ	RU1	1,50 EUR	B	8:00-24:00
2030	Bajkalská + Prešovská	RU1	1,50 EUR	B	08:00 - 24:00*
2022	Klingerka	RU2	1,50 EUR	B	08:00 - 24:00
2025	Trnavská cesta juh 3	RU3	1,50 EUR	B	12:00 - 24:00
2026	Štrkovec sever	RU3	1,50 EUR	B	12:00 - 24:00
2027	Štrkovec juh	RU3	1,50 EUR	B	12:00 - 24:00
2035	Trávniky ZÁPAD	RU3	1,50 EUR	B	12:00 - 24:00
2036	Trávniky SEVER	RU3	1,50 EUR	B	12:00 - 24:00
2037	Trávniky JUH	RU3	1,50 EUR	B	12:00 - 24:00
3002	Tehelné Pole juh	NM1	1,50 EUR	B	08:00 - 24:00*
3003	Odbojárrov + Kalinčiaková	NM1	1,50 EUR	B	08:00 - 24:00*
3004	Viktora Tegelhoffa	NM1	1,50 EUR	B	08:00 - 24:00*
3005	Vajnorská	NM1	1,50 EUR	B	08:00 - 24:00*
3006	Tehelné pole sever	NM1	1,50 EUR	B	08:00 - 24:00*
3007	Kutuzovova	NM1	1,50 EUR	B	08:00 - 24:00*
3008	Kukučínova	NM1	1,50 EUR	B	08:00 - 24:00*
3011	Kominárska	NM1	1,50 EUR	B	08:00 - 24:00*
3101	Jiskrova + Belehradská	NM1	1,50 EUR	B	08:00 - 24:00
3102	Smrečianska	NM1	1,50 EUR	B	08:00 - 24:00
3020	Pokrok Juh	NM1	1,50 EUR	B	08:00 - 24:00
3021	Pokrok Sever	NM1	1,50 EUR	B	08:00 - 24:00
3201	Biely Kríž	NM4	0,50 EUR	D	12:00 - 24:00
3501	Krasňany	RA1	0,50 EUR	D	12:00 - 24:00
3503	Malokrasňanská	RA1	0,50 EUR	D	12:00 - 24:00
3504	Račianska od Hlinickej	RA1	0,50 EUR	D	12:00 - 24:00
5001	Dvory 4	PE1	1,00 EUR	C	12:00 - 24:00
5002	Dvory 4 východ	PE1	1,00 EUR	C	12:00 - 24:00
5003	Černyševského východ	PE1	1,00 EUR	C	12:00 - 24:00
5004	Šustekova	PE1	1,00 EUR	C	12:00 - 24:00
5005	Poliklinika Šustekova	PE1	1,00 EUR	C	12:00 - 24:00
5006	Dvory 5 + 6	PE1	1,00 EUR	C	12:00 - 24:00

Unless otherwise stated, valid only on weekdays (⌘)

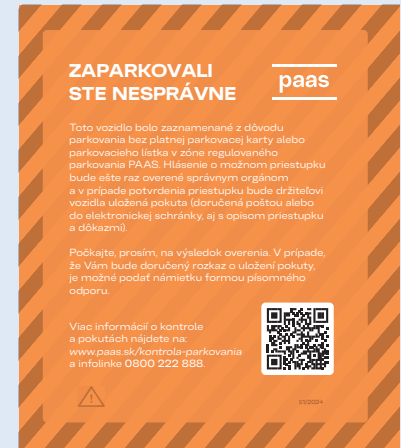
\*\* Hourly rate on weekdays (Mon-Fri) is 2.00 EUR, on weekends and holidays 1.00 EUR

\* The hourly rate is paid on weekdays, weekends, and holidays



# Parking Control and Fines

Control is also an important part of the parking regulation. So-called objective responsibility is applied for parking control. It allows the municipal police (hereinafter “MsP”) or trained controllers of Mestský parkovací systém (hereinafter “MPS”) to resolve administrative offenses also through photo/video documentation, the physical presence of the driver/owner of the vehicle is no longer necessary, which accelerates the control system.



## Improper parking includes:

- Parking without a paid hourly fee.
- Parking in wrong places (outside the marked boxes/lanes in the zone).
- Non-resident parking in places only for residents.

In these cases an orange sticker is put on a motor vehicle by an MPS' s controller informing an offender about a committed administrative offense and that a report has been made.

Yellow stickers are used in newly-opened zones (generally for the first days after the opening of the zone) and are informative, they warn that traffic rules have been violated and a fine may be imposed next time.

Each report is also checked by an administrative body of MsP, whether the substance of the administrative offense has actually been fulfilled, so an orange sticker on a motor vehicle does not automatically mean a fine. The administrative body of MsP examines also the time interval between a fine was imposed and a parking ticket purchased, a short time interval is tolerated and in such case the administrative body does not send an order to impose a fine for an administrative offense (hereinafter the “order”).

- If the administrative body of MsP considers a report justified, an offender is sent an order within two years of the offense being committed. *The Capital City of the Slovak Republic, Bratislava, imposes fines under Sec.46 and Sec.47 of Act No. 71/1967 Coll. on Administrative Procedure and under Sec.139(1) of Act No. 8/2009 Coll. on Road Traffic and amendments to some regulations.*

The administrative body of MsP delivers the order to impose a fine to a vehicle holder's permanent address or to a company's registered seat according to the Commercial Register of the Slovak Republic, if a company is a holder. The order cannot be delivered by an e-mail. The order is delivered only in writing or to the activated electronic **mailbox**.

A 15-day period commences upon the receipt of the order, during which an offender may file an appeal with the administrative body of MsP issuing the order. Such appeal will include all facts that may lead to the administrative body of MsP evaluating whether the fine will be imposed or annulled. An offender shall obey the information in the delivered order.

If an offender is aware of their misconduct, they may pay a fine of EUR52 (2/3 of the imposed fine) instead of the original EUR78 within 15 days from the delivery of the order. Neither PAAS nor the Capital City of the Slovak Republic, Bratislava, determine the fine amount, it is specified in the Traffic Act.

If a party to the proceeding fails to use the opportunity to pay 2/3 of the imposed fine within the given period, they shall pay it in full within 15 days from the validity of the order. **PLEASE NOTE!** The order against which an appeal has not been filed in time has the effects of a valid decision.

If the administrative body of MsP establishes that an appeal does not meet conditions given in instructions, it will dismiss it. Dismissal of an appeal does not invalidate the order - a fine shall be paid. A party to the proceeding will be informed about dismissal.